

RE-REGISTRATION 101

INFOGRAPHIC



TAMIS
Tax Administration Management Information System

REGISTER NOW! Visit: <https://tamis.bra.gov.bb>

WHAT IS TAMIS?

The Tax Administration Management Information System (TAMIS) is a new online integrated tax platform from the Barbados Revenue Authority which provides more efficient, accurate and user-friendly services for taxpayers.

ALL EMPLOYEES, SELF-EMPLOYED INDIVIDUALS AND PENSIONERS IN RECEIPT OF PENSION OVER \$40,000 A YEAR, MUST RE-REGISTER IN TAMIS FOR A NEW TAX IDENTIFICATION NUMBER (TIN) & TO HAVE THEIR PAYMENTS & REFUNDS PROCESSED. IF YOU FILED AN INCOME TAX RETURN IN THE PAST YOU MUST RE-REGISTER.

WHAT YOU NEED TO RE-REGISTER FOR YOUR INCOME TAX

Individuals require the following to complete their Re-Registration:

- Scanned copy or photo of your National Identification Card (Max. file size is 2MB)
- Email address (You MUST have access to this email)
- Bank account details
- Current TIN or National Registration Number
- Access to your ETAX account (in order to answer the security question)
- Tax agent TIN (optional)

HOW TO RE-REGISTER?

1

Go to
<https://tamis.bra.gov.bb>

2

Click "**Register Now**" & follow directions to create your account

3

You will receive an **activation email**. Click the **link** in the email

4

An "**Activation successful**" message will appear and you will receive another email with your username

5

Log into the TAMIS website with your **username** and **password**

6

Once logged in, you will need to complete three simple **security questions**

7

Click "**OK**" on the Account configuration page & then click "**Register New Taxpayer**"

8

On the "**Registration type**" page choose "I am an authorised person or agent re-registering an individual taxpayer already registered in eTax or VETAS"

9

On the "**Personal Details**" page, choose **January 1, 2018** as your Commencement date. Complete the registration form and click "**Submit Application**"

10

A "**Confirmation**" message will appear with your Registration Case Reference Number **eg. REG1059**. It will also be sent to your email